



Sister City Association  
of Kansas City Missouri, Inc.

**Seville**

Spain  
1967

**Kurashiki**

Japan  
1972

**Morelia**

Mexico  
1973

**Freetown**

Sierra Leone  
1974

**Tainan**

Taiwan  
1978

**Xi'an**

China  
1989

**Guadalajara**

Mexico  
1991

**Hannover**

Germany  
1993

**Port Harcourt**

Nigeria  
1993

**Arusha**

Tanzania  
1995

**San Nicolas  
de los Garza**

Mexico  
1997

**Ramla**

Israel  
1998

**Metz**

France  
2004

## Sister City Association of Kansas City, Missouri, Inc.

*"Bringing Kansas City to the World – and the World to Kansas City"*

**SCAKC Board Meeting  
Monday, February, 2006  
5:30-7:00 p.m.**

**Kauffman Foundation – Troost Conference Room**

- 1. Call To Order/Introductions**
- 2. Update on P&R Office**
  - a. Timeframe for move
  - b. Furniture/file cabinets/computer equipment
  - c. Database/technology/infrastructure needs
  - d. MOU
- 3. Status of City Funding**
  - a. Annual Report 2004-2005 (expanded version?)
  - b. Budget released February 9th
  - c. Next Steps – if funded/if not funded
- 4. Grantwriting Update**
  - a. John Fierro – next steps
  - b. Job Description of Part-Time Staff based on \$ from City
- 5. Finance Report**
  - a. Financial Information To City Committees
  - b. Accounting Procedures on Website
  - c. Deposits from Seville
  - d. Dinner costs/income
  - e. Budget Line Item for Computer/Technology
- 6. Bylaws/SOPS**
  - a. Meeting held on Monday, January 30<sup>th</sup> (See notes)
  - b. Items discussed by break out group at Planning Session
- 7. Board Planning Session – Feb. 11 – 10 am-2pm (Diastole)**
  - a. Brief orientation session
  - b. Primary focus on planning / decisions for next 2+ years
  - c. Confirmation of attendees (for materials/food & beverage count)
  - d. Board packets disseminated

A not-for-profit 501c3 organization

**Susan Ballew, President 2005-2006**

816 • 235 • 6229 [www.KCSisterCities.org](http://www.KCSisterCities.org)

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## Sister City Association of Kansas City, Missouri, Inc.

### **8. City Committee Updates**

### **9. Standing/Ad Hoc Committees**

- a.** Annual Dinner 2006
  - i. January 12<sup>th</sup> request sent to each City Committee for appointment of representative to Annual Dinner Committee
- b.** Membership
  - i. Annual Dues Mailing – Status
- c.** Metro Sister Cities/Sister City Commission
- d.** Nominating
- e.** Public Arts
- f.** Public Relations
- g.** Trade & Tourism
  - i. 50<sup>th</sup> Anniversary Programs/Activities
  - ii. 2008 Annual SCI Conference

### **10. Mini-Grant Distribution Update**

- a.** Metz Language Translations
- b.** Community Summit on Citizen Diplomacy – April 4 (See Handout)
- c.** Volunteer Hour Pins
- d.** 1 more to go!

### **11. Community Summit on Citizen Diplomacy**

- a.** Funding
  - i. Contributions of \$1000 each from IVC & UMKC
  - ii. Other
- b.** Public Relations
  - i. Website – [www.KCDiplomacy.org](http://www.KCDiplomacy.org)
- c.** SCAKC Participation
  - i. Attendance by whom?
  - ii. Outline of Summit

### **12. KCMO/SCIS Report**

- a.** Sister City Commission
- b.** Sister City Selection Process/Committee
- c.** Corporate Sponsorship Package per 2005 Job Description
- d.** Benchmarking/Surveys/Research

## Sister City Association of Kansas City, Missouri, Inc.

- e. 50<sup>th</sup> Anniversary
  - i. Kick-off Announcement – March 2 (joint press release with SCAKC, KCMO, SCI, & CVA)
    - 1. Council "Lottery"
    - 2. Blue Ribbon Committee
    - 3. Tie-in with 2008 SCI Annual Conference
    - 4. Announcement of Community Summit (April 4)
    - 5. Communications
    - 6. City Committees appoint representative
  - ii. Photos/Stories
    - 1. Collected and submitted
    - 2. Status?
  - iii. Government Circle Awards
    - 1. Written & submitted
    - 2. Status?
  - iv. Volunteer Leadership Circle Awards
    - 1. Written & submitted
    - 2. Status? Some packets sent from SCI
  - v. Youth Programming
    - 1. Seville & KCMO Library pilot project
- f. Other

### **13. Old Business/Miscellaneous**

### **14. Adjourn**