



Sister City Association
of Kansas City Missouri, Inc.

Sister City Association of Kansas City, Missouri, Inc.

"Bringing Kansas City to the World, and the World to Kansas City"

Our Sister Cities:

Seville
Spain
1967

Kurashiki
Japan
1972

Morelia
Mexico
1973

Freetown
Sierra Leone
1974

Tainan
Taiwan
1978

Xi'an
China
1989

Guadalajara
Mexico
1991

Hannover
Germany
1993

Port Harcourt
Nigeria
1993

Arusha
Tanzania
1995

San Nicolas de
los Garza
Mexico
1997

Ramla
Israel
1998

Metz
France
2003

Board Meeting Monday, December 4, 2006 Kauffman Foundation – Rockhill Road 5:45-7:00 PM

1. Call to Order & Introductions
2. Approval of October BOD Minutes – Eslun Tucker
3. Finance Report – Jim Badzin
 - a. Accounts and Balances
 - b. Annual Dinner update
 - c. **Dues mailing for 2007 will be postcard. Will be sent ASAP**
 - i. **Please watch for this and alert your friends, family, Committee Members, etc! Need YOUR help for this to be a successful mailing!!!**
 - ii. **No need to wait for mailing... GO to the website and re-new your membership NOW for 2007 and get a tax deduction in 2006!**
 - iii. **If you have contacts you would like to receive this mailing please talk with Jon McGraw ASAP!**
 - iv. **Memberships received from Annual dinner through the rest of 2006 will all be credited as 2007 memberships!**
4. New ExC Team & Staff – Jon McGraw
 - a. Big picture roles & responsibilities for 2007 – email address
 - i. **Mike Wood, President** – mikewood100@yahoo.com
 - ii. **Jon McGraw, Vice President** – consultative, historical perspective, annual dinner co-chair, website updates, b-central updates, technology maintenance – jon@ButtonwoodFG.com
 - iii. **Jim Badzin, Treasurer** – accounting, b-central processing, reporting, tax letters to contributors - jimbadin@aol.com
 - iv. **Eslun Tucker, Secretary** – minutes, agendas (w/ Margo), membership cards and letters, web event calendar - eslun.tucker@wwt.com
 - v. **Mark McHenry** – consultative - mark_mchenry@kcmo.org
 - vi. **Susan Ballew** – 2008 Conference, consultative - sballew@chinaleads.net
 - vii. **Margo Chamberlin** – fundraising, database (GiftWorks), communications, programming – information@KCSisterCities.org



Sister City Association of Kansas City, Missouri, Inc.

"Bringing Kansas City to the World, and the World to Kansas City"

5. Future Direction – Mike Wood

- a. Standard Operating Procedures – Margo currently writing these
- b. Selection of on-going meeting dates – Eslun has calendar
- c. SCAKC Committees – Goal would be to include a Rep from each City on each committee. (Pass Sign Up Sheet)
- d. Meeting with City Manager – Dec 20th
- e. Marketing – New look and logo adopted – WATCH FOR THIS!
 - i. Marketing pieces being finalized now (show)
 - ii. 2007 Dues postcard will feature new look!

6. 2008 SCI Conference – Mike Wood & Susan Ballew

- a. Appointment of Coordinating Committee
 - i. Sign up sheet circulated at Nov Mtg
 - ii. Materials from SCI, KCMO, & CVA
 - iii. Memorandum of Understanding between KCMO and SCA; coordination of staffs.
 - iv. City Funding for Fiscal Year 2006-2007
 - 1. Status of bills submitted
 - v. Metro Sister City Representation
 - vi. Youth Program Update – Heather Jones

7. City Committee Reports – Each City Committee Chair

- a. Projects in the works, upcoming events, etc...

8. Report from International Office / KC, MO – Jody Edgerton

- a. Annual Report to City Manager
- b. Sister City Selection Process/Committee
- c. Sister City Commission Status
- d. Mini-grants: procedures & deadlines

9. Old Business

10. New Business

11. Next Board Meeting / Upcoming Events / Adjourn

- a. Anyone can update event calendar on the website!
- b. Next Board meeting – Jan 15th !?!?! (MLK holiday)